



Contract of Understanding Between the MFPA and Cast/Crew Participating in MFPA Spring Musical

The following document is to be reviewed together by cast/crew members and their parents/guardians.

Communication

1. Students unable to attend a rehearsal (dress rehearsals are mandatory) must call or email at least one of the following giving the date and reason for absence. ****Email the Secretary preferably.**

****Secretary** Helen Stamatakis (412) 480-2908 © phstama88@verizon.net
President Elaine Cassidy (412) 400-6661 © elcassidy@comcast.net
Vice-President Lisa Worms (412) 559-5670 © lawdh40@aol.com
Treasurer Debbie Schlaegle (412) 977-8605 DSchlaegle@clearviewfcu.org

2. **Email is the primary means of communication.** It should be checked everyday for last minute changes.
3. Participants can check the website calendar at www.montourmusical.com (or google “Montour Musical MFPA”) for general scheduling and for extra forms.
4. All business communication is to go through the MFPA officers. Ms. Townsend is responsible for the creative end of the production.

Rehearsals

5. Students must sign in at all practices. Practices will **generally** be Tuesday, Wednesday and Thursday in the auditorium from 6-9 pm.
6. Students are not permitted to leave prior to the end of rehearsal without permission of directors and/or board members.
7. All rehearsals are closed to parents/guardians i.e. you may not sit and watch.
8. Staff will do its best to end regular rehearsals on time, give or take fifteen minutes.
9. Parents/guardians will be prompt when picking up students.
10. School rules as specified in the Montour School District Code of Conduct will be followed and enforced.
11. Students who arrive at school after 10:00 am will not participate in after school activities per the Student Code of Conduct.
12. Practice areas are to be left in good condition (Trash picked up and disposed of.)
13. Food, snacks and drinks (except water) are not permitted in the school auditorium. Students may eat in the lobby only.
14. **Dress rehearsals, (possibly the Saturday of Easter and the following Monday, Tuesday and Wednesday), are mandatory.** Dress rehearsals may run as late as 11:00 PM. **Mandatory play dates are April 12-15, April 19-21 (2 shows on 21st)**
15. A member of the MFPA board or school district appointed producer will attend every rehearsal.

Expenses

16. **Cast members (not crew)** will pay a total of \$150.00 (Due at first practice – Jan 3rd) to participate.
17. **Cast & Crew members** must either sell a total of \$100 of patron ads for the program book/ or fundraiser credits/ or submit a check to MFPA for that amount. (Due February 8th).
18. **Cast members** may be asked to provide or purchase small items for their costumes.

Notifications

19. Students will be photographed and videotaped during the course of the musical.
20. The following are grounds for dismissal from participation in the musical:
 - a. Three unexcused absences. Note: Excused absences are illness, Montour Team Sports or School Clubs, Montour official excused absence – 2 wks notice required, and serious family emergency or commitment.
 - b. Missing dress rehearsals.
 - c. Serious infraction of the Montour Code of Conduct.
 - d. Disrespect and/or insubordination to Tammy Townsend and/or her staff.
 - e. Disrespect or hazing of other cast members.



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I have read the Contract of Understanding and understand it. Cast members will return this page of signed contract at first full cast practice on January 3, 2012. Crew members will return this page of signed contract signed at first full Crew Meeting in January.

Student Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

MONTOUR FOUNDATION FOR THE PERFORMING ARTS

I/We, the undersigned parent(s) or guardian of _____, do hereby give our/my permission for our/my child to participate in the M.F.P.A. Spring Musical for the benefit of students in the Montour High School that wish to independently further their interest in the performing arts and/or the technical production of a musical of this nature. Active participation in this activity will begin on the first rehearsal and continue through the final performance.

HOLD HARMLESS AND INDEMNIFICATION

In consideration of the agreement of the Montour School District, the Montour Foundation for the Performing Arts and myself, to allow my child to participate in said activity, and intending to be legally bound here by, I agree to indemnify and hold harmless the Montour School District, the Montour Foundation for the Performing Arts, their successors and legal representatives, and the Musical Staff members, against any loss from any and all claims, demands, and actions as law or in equity any loss from any and all time brought by my child or anyone acting on his/her behalf, for the purpose of enforcing a claim for damages because of any injury (including death) to my child as a result of, or in any way related to his/her participation in the above mentioned activity, or his or her transit thereto.

I/We agree that in case of injury to our/my child, I will apply our hospitalization and/or accident insurance toward the payment of the expenses incurred and will not look to the Montour School District or The Montour Foundation for the Performing Arts for the payment of any medical costs or injury related costs.

IN WITNESS WHEREOF, I/we execute this Hold Harmless and Indemnification Agreement this _____ day of _____, 2011(12)

Parent Signature

Parent Signature

Guardian Signature

** Only return this page