



MONTOUR FRIENDS FOR THE PERFORMING ARTS

SERVING THE STUDENTS OF THE MONTOUR SCHOOL DISTRICT

PRESIDENT - ELAINE CASSIDY

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Hello MFPA Parents:

Congratulations on your child being a part of this year's musical production.

It will be mandatory that all parents volunteering and being directly involved with the students at the High School obtain clearances. We must comply with the Montour School District's policy and procedures. Each person is required to have both a valid Child Abuse Clearance from the State of PA and a Criminal History Check from the PA State Police.

The process to get these is quite simple.

If you have already obtained these documents because of your employment or your involvement with other organizations, please provide copies for our files. We are trying to complete this early, as it sometimes takes several weeks to obtain the Child Abuse Clearance. We would like to have all documents on file as soon as possible so that we are prepared to work together once again for an outstanding successful year for our children.

The Child Abuse Clearance form can be found at:

http://www.dpw.state.pa.us/ucmprd/groups/webcontent/documents/form/s_001762.pdf. Once completed, this should be mailed with a \$10.00 money order to the address listed on the application.

The Criminal History Check may be completed on-line at <https://epatch.state.pa.us>.

You will need a credit card to process the \$10.00 fee. It will only take about 10 minutes to receive your approval. Please print the page and please forward a copy of both clearances to me for our files.

If you have any questions, please feel free to call me at (412) 400-6661 or email me at elcassidy@comcast.net.

Thank you in advance for your cooperation. I am looking forward to working with you.

Thanks,

Elaine Cassidy
MFPA President